

Triple Threat to IT Success™

Prevention Tips

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Threat #1 — IT-Business disconnect

- Assess your situation
- Quantify business needs and objectives
- Define your initiatives and justify your IT objectives
- Gain agreement and commitment from senior management
- Execute the plan

Threat #2 — Project failure

- Spend time to establish project goals and objectives
- Quantify all project deliverables
- Gain agreement with project sponsor
- Develop the plan and focus the project team on deliverables
- Provide clear instructions on how to manage scope creep
- Monitor and manage the project

Threat #3 — Poor communication

- Establish processes that force you to communicate
 - Monthly client status meetings
 - Monthly employee staff meetings
 - Weekly project status meetings
 - Annual IT strategy sessions with senior management
- Create support processes that over-communicate in critical situations
- Keep your clients and employees “out of the dark”